



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Luzon, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

ZIGFRED A. ESCOTO
Owner
EDRIC PUBLISHING HOUSE
Dagupan City, Pangasinan

Sir/Madam,

The attached Purchase Order No. 2026-07-0511 are already approved so NOTICE is given to EDRIC PUBLISHING HOUSE for the purchase of Textbooks and Materials Expense requested by I. GARAY - UNIVERSITY LIBRARY with PR No. 2026-03-0892. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DTech
University President

AUG 11 2026

I acknowledge receipt of this Notice on _____
name of the Representative of the of the holder, EDRIC PUBLISHING HOUSE

Authorized Signature: Mylene Espanola